



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

Cambridgeshire & Peterborough Combined Authority

Reports from Constituent Council Representatives on the Combined Authority

Audit and Governance Committee
30 June 2022
Councillor S J Corney

Overview and Scrutiny Committee
13 June 2022
Councillor D B Dew
Councillor M A Hassall

Combined Authority Board
Extraordinary meeting- 20 May 2022, reconvened 8 June 2022
Annual Meeting- 8 June 2022, reconvened Monday 27 June 2022
Councillor S J Conboy

The above meetings have taken place in June 2022.

Audit and Governance Committee – 30 June 2022

The Audit and Governance Committee met on 30 June 2022; the decision summary is attached as Appendix 1.

Overview and Scrutiny Committee – 13 June 2022

The Overview and Scrutiny Committee met on 13 June 2022; the decision summary is attached as Appendix 2.

Combined Authority Board – 20 May 2022, reconvened 8 June 2022,
and 8 June 2022, reconvened Monday 27 June 2022

The Combined Authority Board met on 20 May 2022, reconvened 8 June 2022, and
8 June 2022, reconvened Monday 27 June 2022; the decision summaries are
attached as Appendices 3 and 4.

The agendas and minutes of the meetings are on the Combined Authority's website
– Link in the appendices.

Audit and Governance Committee Decision Summary

Meeting: 30 June 2022

Agenda/Minutes: [Audit and Governance Committee – 30 June 2022](#)

Chair: John Pye (Chair and Independent Person)

Summary of decisions taken at this meeting – to follow

Overview and Scrutiny Committee Decision Summary

Meeting: 13 June 2022

Agenda/Minutes: [Overview and Scrutiny Committee – 13 June 2022](#)

Chair: Cllr Lorna Dupré

Summary of decisions taken at this meeting

Item	Topic	Decision [<i>None of the decisions below are key decisions</i>]
1.	Apologies	Cllr R Robertson, Cambridge City Council substituted by Cllr S Smith Cllr M Goldsack, Cambridgeshire County Council. There were no declarations of interest.
2.	Election of Chair of the Committee	There were two nominations. Following a vote: <u>RESOLVED</u> That Cllr L Dupre be elected Chair of the Overview and Scrutiny Committee for the municipal year 2022-23.
3.	Election of Vice-Chair of the Committee	There was a single nomination. <u>RESOLVED</u> That Cllr A Sharp be elected Vice-Chair of the Overview and Scrutiny Committee for the municipal year 2022-23.
4.	Minutes of the Previous Meeting and Action Log	The minutes of the meeting held on the 28 March 2022 were approved as a correct record.
5.	Public Questions	There were no public questions.

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>														
6.	Appointment of Lead Members	<p>RESOLVED: That the Committee confirm the following appointments:</p> <table border="0"> <tr> <td>Lead Member for Transport:</td> <td>Cllr D Baigent</td> </tr> <tr> <td>Lead Members for Skills:</td> <td>Cllr A Coles and Cllr A Miscandlon</td> </tr> <tr> <td>Lead Member for Housing:</td> <td>Cllr A Van de Weyer</td> </tr> <tr> <td>Lead Member for Climate Change & Environment:</td> <td>Cllr M Atkins</td> </tr> <tr> <td>Lead Member for Business Board:</td> <td>Cllr D Dew</td> </tr> <tr> <td>Rapporteur for the Bus Reform Review</td> <td>Cllr A Hay</td> </tr> <tr> <td>Rapporteur for One Cam</td> <td>Cllr A Sharp</td> </tr> </table>	Lead Member for Transport:	Cllr D Baigent	Lead Members for Skills:	Cllr A Coles and Cllr A Miscandlon	Lead Member for Housing:	Cllr A Van de Weyer	Lead Member for Climate Change & Environment:	Cllr M Atkins	Lead Member for Business Board:	Cllr D Dew	Rapporteur for the Bus Reform Review	Cllr A Hay	Rapporteur for One Cam	Cllr A Sharp
Lead Member for Transport:	Cllr D Baigent															
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Lead Member for Climate Change & Environment:	Cllr M Atkins															
Lead Member for Business Board:	Cllr D Dew															
Rapporteur for the Bus Reform Review	Cllr A Hay															
Rapporteur for One Cam	Cllr A Sharp															
7.	Overview & Scrutiny Work Programme	<p>The Committee received a report which requested that members discuss and agree items that they would like to be added to the work programme for the municipal year 2022-23.</p> <p>RESOLVED That the following items be added to the work programme:</p> <ul style="list-style-type: none"> • The Governance Review and the functioning of the CA. This to be a standing item for meetings over the next six months; • CA Housing Purpose and Function; • Local Transport and Connectivity Plan. This to be an agenda item for the September meeting. An informal briefing beforehand may be needed to inform and influence the report before it is issued; • Climate Change and a report on the delivery of the Action Plan; • Mayoral Question Time, both public and scrutiny sessions; • Scrutiny of the Budget and a review of quarterly accounts 														
8.	Co-opted Independent Member	<p>The co-option of an independent member from one of the constituent councils was considered by the Committee. There was some discussion on the focussing on the legislation that does not allow for the consideration of independent members when calculating political proportionality. It was:</p>														

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p><u>RESOLVED</u> That the Overview and Scrutiny Committee do not appoint a co-opted member for the municipal year 2022-23</p>
9.	One CAM Closure	<p>The Committee heard that all the necessary paperwork to close the One CAM Limited company has been completed internally at the CPCA, in terms of the company accounts at closure and statements of compliance. Final closure is now in the hands of the company legal advisors and the formalities are taking place. It is anticipated that the final strike-off from Companies House will occur before the end of July.</p> <p>A further report would be brought to the Committee by the Rapporteur to include the public costs involved in the closure of the company.</p>
10.	Housing Update	<p>Roger Thompson, Director of Housing presented a housing update to the Committee, speaking to the Combined Authority Board paper: Future Combined Authority Housing Purpose and Function across the CPCA area. It was highlighted that the paper had been prepared through a collaborative process and workshops had been held with delivery partners, and the officers and leaders of the constituent councils.</p> <p>During discussion several points were raised including:</p> <ul style="list-style-type: none"> • that whilst it was important that the CPCA was ready to take on opportunities as they arose, any retained skills and capacity should be fully exploited and not underutilised for any length of time • there are pressures in the construction industry and that there were linkages to be enhanced within the area of skills and economic growth, including supporting modern methods of construction • the CPCA had been severely restricted by the conditions applied by DHLUC between March 2021 and March 2022 and that schemes had

Item	Topic	Decision <i>[None of the decisions below are key decisions]</i>
		<p>operated largely in the north and centre of the area as that was where they had the ability to intervene</p> <p>The role of Community Land Trusts was also discussed. Following the discussion it was:</p> <p><u>RESOLVED</u></p> <p>That the draft minutes for the Housing Update item be sent to the CA Board for consideration at the next CA Board meeting when the report, Future Combined Authority Housing Purpose and Function, would be discussed.</p>
11.	Date and Time of Next Meeting	The next meeting would be on Monday, 25 July at 11:00. The venue would be Pathfinder House, Huntingdon.

Combined Authority Board Decision Summary- Extraordinary Meeting

Meeting: 20 May 2022, reconvened 8 June 2022

Agenda/Minutes: [Combined Authority Board - 20 May 2022, reconvened 8 June 2022](#)

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

On Friday 20 May 2022 apologies for absence were received from Mayor Dr Nik Johnson; Councillor Bridget Smith, substituted by Councillor John Williams; Professor Andy Neely, Acting Chair of the Business Board; and Jan Thomas, Integrated Care Partnership.

On the resumption of the meeting on 8 June 2022 apologies for absence were received from Mayor Dr Nik Johnson; Councillor Chris Boden; Councillor Bridget Smith, substituted by Councillor John Williams; Councillor Edna Murphy, Fire Authority and Jan Thomas, Integrated Care Partnership.

There were no declarations of interest.

1.2 Public Questions

No public questions were received.

2.2 Part 2 – Combined Authority Decisions

Exclusion of the press and public

It was resolved that the press and public be excluded from the meeting on the grounds that the agenda contains exempt information under Part 1 of Schedule 12A of the Local Government Act 1972, as amended, in that it would not be in the public interest for this information to be disclosed: information relating to an individual; information which is likely to reveal the identity of an individual; and the financial or business affairs of any particular person (including the authority holding that information).

2.1 In light of the matters listed in Confidential Appendix 1 [at exempt appendix 3 to this report], and the full investigation process already underway following a decision under the Member Conduct Complaints Procedure by the Combined Authority's Monitoring Officer, the CPCA Board:

- a) fully supports that investigation process and does not support or welcome any interference or prejudgement by Board members during that process, or see any justification to cause the Mayor himself to prejudge the outcome.
- b) supports, on its conclusion, consideration of any recommendations by the Combined Authority and its Audit and Governance Committee and that any such recommendations are published, according to the clear and proper review processes defined in the Constitution.

2.3 Transition Planning

It was resolved:

1. In relation to the Chief Executive Officer to:
 - a) Approve Recommendation 1a.

2. In relation to the Acting Chief Executive Officer to:
 - a) Note the contents of the delegation made in respect of the outgoing Chief Executive Eileen Milner, to Paul Raynes.
 - b) Note that a settlement recommendation will be issued to the Board shortly relating to the resignation of Paul Raynes.
3. In relation to interim arrangements:
 - a) To note the proposals set out in this report regarding the appointment of an interim CEX.
4. In relation to interim arrangements – Improvement Board:
 - a) To note the recommendations set out in this report relating to the establishment of an Improvement Board for CPCA
 - b) To mandate the Head of Paid Service and the S73 Chief Finance Officer, working together with the CPCA chief executives' group, to open discussions with DLUHC about the options for assistance in response to the concerns raised in the Authority's external auditors' letter dated 1 June 2022 and report back to the Board by its next meeting date.
5. In relation to the Member Officer Protocol:
 - a) Agree to follow the principles set out in the DRAFT Member Officer Protocol attached at Appendix A pending the formal adoption following review by the Audit and Governance Committee.
 - b) Request that the Audit & Governance Committee review the DRAFT Member Officer Protocol and make recommendations on its content to the Board for consideration at the earliest opportunity

Combined Authority Board Decision Summary- Annual General Meeting

Meeting: 8 June 2022, reconvened 27 June 2022

Agenda/Minutes: [Combined Authority Board - 24 November 2021](#)

Chair: Mayor Dr Nik Johnson

Summary of decisions taken at this meeting

Part 1 - Governance Items

1.1 Announcements, Apologies for Absence and Declarations of Interest

On 8 June 2022, the Mayor announced his appointment of Councillor L Nethsingha as Non-Statutory Deputy Mayor.

Apologies were received from Councillor C Boden, substituted by Councillor J French; Co-opted Member D Preston – Police and Crime Commissioner, substituted by J Peach; Co-opted Member Councillor E Murphy – Fire Authority; Co-opted member J Thomas – Integrated Care Partnership.

There were no declarations of interest.

On the resumption of the meeting on 27 June 2022, apologies for absence were received from Councillor C Boden; D Preston, Police and Crime Commissioner, substituted by J Peach, Deputy Police and Crime Commissioner; Councillor E Murphy, Chair of the Fire Authority; and Jan Thomas, Integrated Care Partnership.

Professor Andy Neely made a declaration of interest in relation to Item 4.2: Local Growth Fund Recycled Funding Proposals in that he is a member of the Board of Cambridge &. He stated that he has no financial interest in the organisation and receives no salary or remuneration.

1.2 Minutes – 30 March 2022 and Action Log

The minutes of the meeting on 30 March 2022 were approved as an accurate record and signed by the Mayor.

The Action Log was noted.

1.3 Petitions

No petitions were received.

1.4 Public Questions

One public question was received from Antony Carpen, a local resident. A copy of Mr Carpen's question and the response (when published) can be viewed on the [meeting webpage](#).

1.5 Membership of Combined Authority 2022-23

It was resolved to:

- a) Note the Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2022/2023 (Appendix 1).
- b) Confirm that the following bodies be given co-opted member status for the municipal year 2022/23:
 - (i) The Police and Crime Commissioner for Cambridgeshire.
 - (ii) Cambridgeshire and Peterborough Fire Authority.
 - (iii) Cambridgeshire and Peterborough Clinical Commissioning Group.
- c) Note the named representative and substitute representative for each organisation as set out in the report.
- d) Agree that any late notifications of appointments to the Monitoring Officer shall take immediate effect.

1.6 Appointments to Executive Committees, Committee Chairs and Lead Members

It was resolved to:

- a) Note and agree the Mayor's nominations to Lead Member responsibilities and the membership of the committees including the Chairs of committees for 2022/23 as set out in revised Appendix 1.
- a) Note the Committee Members and substitute Members appointed by constituent councils to the Combined Authority for the municipal year 2022/23 (revised Appendix 1).
- b) Note and agree the membership for the Employment Committee for 2022/23 (revised Appendix 1).

1.7 Appointment of the Overview and Scrutiny Committee 2022/23

It was resolved to:

- a) Confirm that the size of the Overview and Scrutiny Committee should be 14 members; two members from each constituent council and two substitute members for the municipal year 2022/23.
- b) Agree the political balance on the committee as set out in Appendix 1.
- c) Confirm the appointment of the Member and substitute Member nominated by constituent councils to the Overview and Scrutiny Committee for the municipal year 2022/23 as set out in Appendix 2.
- d) Request that the Overview and Scrutiny Committee consider the co-option of an independent member from a Constituent Council.

1.8 Appointment of the Audit and Governance Committee 2022/23

It was resolved to:

- a) Confirm that the size of the Audit and Governance Committee should be eight members; one member and one substitute from each constituent council and one independent person.
- b) Agree the political balance on the Committee as set out in Appendix 1.
- c) Confirm the appointment of the Members and substitute Members nominated by Constituent Councils to the Committee for the municipal year 2022/23 as set out in Appendix 2.
- d) Appoint the independent person as Chair for the municipal year 2022/23 and delegate the election of the Vice Chair to the Audit and Governance Committee.

1.9 Engagement with Department for Levelling Up, Housing and Communities

It was resolved to:

- a) Consider this update;
- b) Give initial consideration to the issues raised in the EY letter of 1 June;
- c) Give guidance to officers for their further engagement with DLUHC; and
- d) Request officers to work with DLUHC and the LGA to progress the concept of an Improvement Board.

1.10 Appointment of Interim Chief Executive Officer

It was resolved to:

- a) Note the contents of this report.
- b) To receive and agree the recommendation made by the Members of the Employment Committee at the meeting on 24 June 2022 that the preferred candidate be appointed to the position of Interim Chief Executive/Head of Paid

Service for the Combined Authority with effect from a start date to be agreed by the preferred candidate and the Interim Assistant Director of HR.

Part 2 – Mayoral Decisions

2.1 Local Highways Maintenance Grant Allocation 2022/23

Having consulted the Combined Authority Board, the Mayor allocated grants totalling £27,695,000 to Cambridgeshire County Council (CCC) and Peterborough City Council (PCC) in line with the Department for Transport formula for determining each council's share as set out below:

	Total
Cambridgeshire County Council	£21,955,000
Peterborough City Council	£5,740,000
Total	£27,695,000

2.2 MDN 24-2020: X3 Bus Service between Huntingdon and Addenbrookes and MDN 32-2021: Change to the Officer Delegated Authority under Mayoral Decision Notice 28-2020

It was resolved to:

- a) Note Mayoral Decision Notice MDN 24-2020: X3 Bus Service between Huntingdon and Addenbrookes.
- b) Note Mayoral Decision Notice MDN 32-2021: Change to the Officer Delegated Authority under MDN 28-2020.

Part 3 – Combined Authority Decisions

3.1 Future Combined Authority Housing Purpose and Function

It was resolved to:

- a) Note the proposed role for the Combined Authority in supporting the future delivery of housing, specifically to;
 - i. Maintain the oversight of the build out of the affordable housing programme and the re-payment of the Loan Book.
 - ii. Maintain a housing expertise and skills presence, retaining housing officer capability and skills providing capability to respond to future housing initiatives and opportunities, including those identified at the Member workshop.
 - iii. Task the Chief Executive to consider how best to reorganise resources to deliver these functions as part of the Even Better transformation programme.
- b) Approve the community led housing policy as previously approved by the Housing and Communities Committee on 10 January 2022 (attached in Appendix 4 to this report).
- c) Instruct officers to prepare a report for a future Combined Authority Board meeting on options for, and impacts, of the closure and winding up of Angle Developments (East) Limited and Angle Holdings Limited.
- d) Refer the report to the Housing and Communities Committee to consider the future role for the Combined Authority on funding co-ordination, skills and community housing.

3.2 Climate and Strategy Business Cases

It was resolved to:

- a) Approve the Business Case for Care Home Retrofit project and approve £2m from subject to approval line in the MTFP.
- b) Approve the Business Case for Logan's Meadow Local Nature Reserve Wetland Extension project and approve £280,000 from subject to approval line in the MTFP.
- c) Approve the Business Case for the Natural Cambridgeshire project and approve £210,000 from the subject to approval line in the MTFP.
- d) Approve the Business Case for the Nature and Environment Investment Fund project and approve £1m from the subject to approval line in the MTFP.
- e) Approve the Business Case for the Net Zero Villages Programme and approve £1m from the subject to approval line in the MTFP.
- f) Approve the Business Case for the Doubling Nature Metrics project and approve drawdown of £125,000 from the subject to approval line in the MTFP.
- g) Approve the Business Case for the City Portrait project and approve drawdown of £80,000 from the subject to approval line in the MTFP.

3.3 Levelling Up Fund Round 2

It was resolved to:

- a) Approve Peterborough Station Quarter as the Transport Only bid for the Cambridgeshire and Peterborough Combined Authority for the Levelling Up Fund Round 2.

- b) Delegate authority to the Interim Head of Transport, in consultation with the Chief Finance Officer and the Monitoring Officer to approve and submit the completed application.

3.4 Active Travel: Peterborough

It was resolved to:

- a) Approve the drawdown of £750,000 of Active Travel Funding from the Medium-Term Financial Plan for a Feasibility Study and construction of improvements to the Peterborough Green Wheel;
- b) Approve the drawdown of £3,427,800 of Active Travel Funding from the Medium-Term Financial Plan for a Full Business Case new pedestrian footbridge linking Fletton Quays and the Embankment area in Peterborough, subject to the Department for Levelling Up, Housing and Communities approving the Towns Fund bid.
- c) Delegate authority to the Interim Head of Transport in consultation with the Chief Finance Officer and Monitoring Officer, to conclude a Grant Funding Agreement with Peterborough City Council to enable work to progress.

3.5 Expansion of the Careers Hub

It was resolved to:

- a) Accept and allocate Careers and Enterprise Company grant funding of £289,800 for an extended careers hub in 2022-23;
- b) Approve the recruitment of two new positions of Operations Manager and Project Officer Assistant, employed by the Combined Authority.

3.6 Multiply Local Investment Plan

It was resolved to:

- a) Note the draft Local Investment Plan for the Multiply Programme and its submission to the Department for Education.
- b) Delegate authority to the Chief Executive, in consultation with the Chief Finance Officer and Monitoring Officer, to approve the final version of the Local Investment Plan for the Multiply Programme for submission to the Department of Education.

Part 4 – Business Board recommendations to the Combined Authority

4.1 Economic Growth Strategy

It was resolved to approve the Economic Growth Strategy for Cambridgeshire and Peterborough.

4.2 Local Growth Fund Recycled Funding Proposals

It was resolved to:

- a) Approve a revised grant funding offer for the projects ranked 1, 2 and 3 in the table at paragraph 2.9 of the report to the Business Board on 9 May 2022; and
- b) Decline projects ranked 4 and below, based on the funding not being available for all remaining projects.

Part 5 – Governance Reports

5.1 Annual Report and Business Plan

It was resolved to approve the 2022/23 Annual Report & Business Plan.

5.2 Report of the Independent Remuneration Panel

The report was withdrawn.

5.3 Audit and Governance Committee Annual Report 2021/22

It was resolved to note the Annual Report of the Chair of Audit and Governance Committee for 2021/22 (Appendix 1) and provide any feedback to the Committee.

5.4 Overview and Scrutiny Committee Annual Report

It was resolved to:

- a) Note the Annual Report of the Overview and Scrutiny Committee (Appendix 1).
- b) Note the Committee's feedback on the Centre for Governance and Scrutiny's review (Appendix 2).

5.5 Calendar of Meetings 2022-23

It was resolved to approve the Calendar of Meetings for 2022/23 (Appendix 1).

5.6 Annotated Forward Plan

It was resolved to approve the Annotated Forward Plan.